

Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found at www.Investigo.co.uk.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Name of employment business:	Investigo Limited
Your employer (if different from the employment business):	N/A
Type of contract you will be engaged under:	Contract for Services
Who will be responsible for paying you (if different from your employer):	Investigo Limited
How often you will be paid:	Weekly or monthly (if our clients pays on a monthly basis)
Expected or minimum rate of pay:	National Minimum Wage
Deductions from your pay required by law:	Statutory Deductions: National Insurance, Income Tax, If relevant – student or postgraduate loan deductions, earnings attachment orders
Any other deductions or costs from your pay (to include amounts or how they are calculated):	Pension at 5% of qualifying earnings after 12 weeks
Any fees for goods or services:	None
Holiday entitlement and pay:	A minimum of 28 days (5.6 weeks) including Bank Holidays
Additional benefits:	Employer Pension Contribution of 3% of qualifying earnings after 12 weeks

EXAMPLE PAY

Example rate of pay:	£600 per week
Deductions from your wage required by law: <i>Based on a 1257L tax code for 2022/23</i>	£119.09 per week
Any other deductions or costs from your wage:	Pension at 5% of qualifying earnings from Week 13
Any fees for goods or services:	£0
Example net take home pay:	£480.91 (up to week 12)

Investigo Limited, (registered company number 4803377) together with any subsidiary or associated company (as defined by s. 1159 of the Companies Act 2006) whose registered office is at 10 Bishops Square, London E1 6EG